

## MS PowerPoint Menu Group Presentation

Group Members that Presented:

Date: \_\_\_\_\_

Category	4	3	2	1	Total
<b>Presentation</b>	Well-rehearsed with smooth delivery that holds audience attention.	Rehearsed with fairly smooth delivery that holds audience attention most of the time.	Delivery not smooth, but able to maintain interest of the audience most of the time.	Delivery not smooth and audience attention often lost.	
<b>Requirements</b>	All requirements are met and exceeded (required menu overview, show class top 3 favorite features, and class activity to teach about menu).	All requirements are met (required menu overview, show class top 3 favorite features, and class activity to teach about menu).	One requirement was not completely met (required menu overview, show class top 3 favorite features, and class activity to teach about menu).	More than one requirement was not completely met (required menu overview, show class top 3 favorite features, and class activity to teach about menu).	
<b>Mechanics</b>	No misspellings or grammatical errors in written documents.	Three or fewer misspellings and/or mechanical errors in written documents.	Four misspellings and/or grammatical errors in written documents.	More than 4 errors in spelling or grammar in written documents.	
<b>Knowledge and Creativity</b>	I learned several new and useful tools that will help me in using MS PowerPoint	I learned one new and useful tool that will help me in using MS PowerPoint	I did not learn anything new but did feel the group was creative in their presentation	I did not learn anything from the presentation and felt it was uncreative.	

I really liked when the group ...\_\_\_\_\_

Next time, they could improve by ...\_\_\_\_\_